

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
GOVERNMENTAL CENTER
Tuesday, May 25, 2004**

Present: Commissioner President Thomas F. McKay
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George G. Forrest, County Administrator
Donna Gebicke, Administrative Assistant (Recorder)
Kate Mauck, Senior Administrative Coordinator (Recorder)

Prior to the start of the meeting, the Board of County Commissioners attended either an 8:00 A.M. Chamber of Commerce Legislative Wrap-up Breakfast at the St. Mary's County Public School's Administration Building and/or a Circuit Court Staff Appreciation Brunch and Service Award Presentation at the Courthouse.

The following minutes were transcribed by Kate Mauck:

CALL TO ORDER

The meeting was called to order at 10:12 a.m.

APPROVAL OF CHECK REGISTER

Commissioner Dement moved, seconded by Commissioner Mattingly, to authorize the Commissioner President to sign the Check Register. Motion carried.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the minutes of the Commissioners' meeting of Tuesday, May 18, 2004, as corrected. Motion carried.

Commissioner Jarboe moved, seconded by Commissioner Mattingly, to approve the minutes of the Commissioners' Public Hearing of Thursday, April 29, 2004. Motion carried.

COMMENDATIONS

The following students received Commendations from the Board of County Commissioners in honor of their election to the Maryland Association of Student Council:

- Patrick O'Brien, from St. Mary's Ryken High School – President

- Nneka Dennie from Esperanza Middle School – Second Vice President

In addition, Mrs. Deborah Dennie, parent of Nneka Dennie, was recognized for her selection as the Maryland Association of Student Council’s Middle School Advisor of the Year.

COUNTY ADMINISTRATOR

1. Draft Agenda for June 1 and June 8, 2004
2. **Finance Department and St. Mary’s County Public Schools**

Present: Brad Clements, Chief Administrative Officer, SMCPS
Elaine Kramer, Director of Finance

- a. **Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and sign letter to the Board of Education approving their request for categorical budget transfers within the General Fund for FY2004. Motion carried.**

Present: Dr. Charles Ridgell, Director of Secondary Education
Marianne Chapman, Coordinator of Environmental Education Programs

- b. **Commissioner Dement moved, seconded by Commissioner Jarboe, to approve and sign letter to Board of Education approving the inclusion of a new \$8,000 grant into the Restricted Program Fund for FY2004 to be used for equipment for the environmental education field studies program. Motion carried.**

3. **Health Department**

Present: Nancy Luginbill, Director, Community Health Services
Karen Yates, Coordinator of Infants & Toddlers Program
Marilyn Beach, St. Mary’s County Public Schools

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and sign Resolution for reappointment of St. Mary’s County Health Department as the Local Lead Agency for Infants and Toddlers Program. Motion carried.

4. **Department of Economic and Community Development**

Present: John Savich, Director
Dennis Nicholson, Director, Housing Authority

Housing Authority

Also Present: Cynthia Phillips, Program Manager

- a. **Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign First Amendment to Grant Agreement for additional \$21,556 for FY2004 for Rental Allowance Program. Motion carried.**

- b. **Volunteer of the Year Award**

Mr. Forrest recognized the St. Mary's County Housing Authority's receipt of Volunteer of the Year Award by the Maryland Community Action Partnership and The Maryland Head Start Association. Staff members from the Housing Authority were congratulated for their outstanding efforts.

- c. **Lexington Park Plan**

Commissioner Dement moved, seconded by Commissioner Raley, to approve and authorize the Commissioner President to sign Budget Amendment to separate FY2004 Lexington Manor capital funding into two projects, North Parcel Project and South Parcel Project. Motion carried.

5. **Department of Public Works and Transportation**

Present: George Erichsen, Director

- a. Public Works Agreement Addendum for the Villages of Leonardtown Subdivision. *Located in the 3rd Election District with an expiration date of February 1, 2005. The bond provided by the Western Surety Company in the amount of \$773,000 is being reduced to \$310,000 based on the Department's inspection report dated May 5, 2004. The Public Works Agreement and Bond in the amount of \$773,000 were originally issued on November 5, 2001. The roads included in this agreement are: J. M. Gough Court (554'), Gunnell Drive (1,435'), Mitchell Drive (246'), Abraham Drive (1,760'), Klear Court (269'), and Candella Place (130').*

Commission Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign Public Works Agreement Addendum item a. Motion carried.

- b. Resolution accepting Goldsborough Place located in the Goldsborough Rest Subdivision, 6th Election District. Also, attached are resolutions (2) establishing a stop sign and 25-mph speed limit

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and sign Resolutions from item b. Motion carried.

- c. Resolution accepting Pintail Court and Golden Eye Court located in the Hunting Quarter Subdivision, Phase 2, Section 2D, 2nd Election District. Also, attached are resolutions (2) establishing stop signs and 25-mph speed limit.

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and sign Resolutions from item c. Motion carried.

- d. Maryland State Highway Administration Cost Sharing Agreement

In order to abstain from discussion and vote on this item, Commissioner President McKay requested that Commissioner Vice President Jarboe preside over the meeting during deliberation and vote of this item only.

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve and authorize the Commissioner Vice President to sign the SHA Cost Sharing Agreement. Commissioner McKay abstained from the vote; all others voted in favor of the motion. Motion carried.

6. Employment Contract

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign employment contract for John B. Norris, III, County Attorney. Motion carried.

DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION: PROPOSED RESOLUTION TO AMEND SOLID WASTE RULES AND REGULATIONS TO SET SUMMER HOURS AND REVISE FEES COLLECTED

Present: George Erichsen, Director

A Resolution was presented to the Board of County Commissioners that would establish an effective date for a change in summer hours at the six Convenience Centers to better serve the needs of the citizens. Citizens will continue to enjoy solid waste services free of charge at the six Convenience Centers. The Resolution also provides for an adjustment of the fees at the St. Andrews Landfill. The increased fee at the Landfill is necessary to pay for the increase in charges imposed by Calvert County to continue the transportation of solid waste from the St. Andrews Landfill to Calvert County.

It was determined that staff would need sufficient time to work with the Public Information Office in order to properly advertise any change in hours so that the community would be properly informed.

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and sign the Resolution establishing an effective date of July 1, 2004, for adjusted summer hours at the six Convenience Centers and increase in tipping fees for the St. Andrew's Landfill only. Motion carried.

COMMISSIONERS' TIME

Commissioner Raley

Attended a celebration at the Lexington Park Elementary School, celebrating 50 years of serving the children in the Lexington Park area. Expressed congratulations to Ms. Mathis, the Principal, who will be retiring at the end of the school year. Also congratulated staff, parents, children, and their families.

Attended the 45th Commencement exercises for graduates from the College of Southern Maryland. About 33 % of the graduates were from St. Mary's County. Expressed congratulations to the students, and also congratulated Commissioner Mattingly for receiving an honorary degree for his efforts in helping in the past to implement CSM's ability to meet the needs of the three counties.

Was asked by Ms. Aggie Owens to participate in the Softball Hall of Fame. Ms. Owens and many other people put a lot of work into this effort, which is a lot of fun, but they deserve a lot of credit. Some of the Commissioners participated in the event at Chancellor's Run, and all the ball fields were in operation and looking good at the time.

Commissioner Dement

Participated in the Softball Hall of Fame, along with Commissioner Raley and Commissioner President McKay. Also credited Aggie Owens for all her efforts.

Commissioner Mattingly

Went yesterday to the MALPF Task Force meeting, trying to finalize a report which will be going to the Governor. It may not be there on time. Matters are still under debate among various organizations that are participating, and reported that they will all continue to work through the issues, and hopefully get a reasonable report to go to the Governor.

Some of the Commissioners attended the Sheriff's Office Awards Program at the College of Southern Maryland, which was a very nice event. Many officers who do good things daily out on the street were recognized, and they are certainly to be commended for the job they do each and every day. Congratulations were expressed to the Sheriff for a good program.

Also attended the College graduation, which was a nice event, and many worthy individuals received their degrees.

Apologized for missing the ball game; however, he attended the christening ceremony for his granddaughter.

Commissioner Jarboe

Expressed his apologies for not being at many events the last couple of weeks and also for the upcoming couple of weeks, as he has been working with Great Mills Engineering Club in the development of an electric street car for drag racing. This is a non-traditional sport, which combines the best of county, with fast cars, with the best of the Navy tradition with technology. There will be a big race....the National Electric Drag Racing Association will race in Hagerstown on June 19th and the Great Mills Engineering Club will have an entry there with a very fast, perhaps 90-mph electric car. Commissioner Jarboe is looking forward to working with the kids and hopes that they do well.

Commissioner President McKay

Announced that he and the County Attorney, John Norris, traveled last Thursday to Annapolis to meet with Secretary Franks from the Department of Natural Resources, along with some members of his staff and members of the Governor's staff. The meeting was based on the Commissioners' request to hold the meeting regarding the Indian Bridge Road school site location. The location was rejected by Secretary Franks in a letter to the Superintendent of Schools. Expressed thanks to the Board of County Commissioners for their work in helping to put together some alternatives to present to the Secretary. Based on the additional information, Secretary Franks decided to reconsider the use of the location. Hopefully a response will be forthcoming within two to three weeks.

Announced that County Government offices will be closed on Monday, May 31st in observance of the Memorial Day Holiday. Many of the Commissioners will be in Ridge for the American Legion celebration and wreath laying ceremony. There will also be a celebration on Monday

morning at the Veteran's Home in Charlotte Hall. The St. Andrew's Landfill and all convenience centers will be closed on Monday. The County's STS Bus Service will not be running, and all County services will resume full operations on Tuesday morning, June 1st.

Invited the public on Tuesday, June 1st to celebrate with the Commissioners during the groundbreaking ceremony for the Three Notch Trail. The ceremony will take place near the entrance to the Veteran's Home facility in Charlotte Hall.

Commissioner Dement moved, seconded by Commissioner Raley, for the Board of County Commissioners to meet in Executive Session in order to discuss Personnel matters as provided for in Article 24, Sections 4-210(a)1. Motion carried.

The following minutes were transcribed by Donna Gebicke:

EXECUTIVE SESSION

Personnel

Present: Commissioner Thomas F. McKay, President
Commissioner Daniel H. Raley
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
George Forrest, County Administrator
John Norris, County Attorney
Randy Schultz, Human Resources Director
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 11:28 a.m. – 12:14 p.m.

Action Taken: The Commissioners discussed personnel matters.

LUNCHEON MEETING

The Board of County Commissioners attended a lunch and legislative session for the Commission on Aging Annual Joint Meeting of Southern Maryland Tri-County Advisory Council Members at the Garvey Center.

EXECUTIVE SESSION

Present: Commissioner Thomas F. McKay, President
Commissioner Daniel H. Raley
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe

Commissioner Thomas A. Mattingly, Sr.
George Forrest, County Administrator
John Norris, County Attorney
Randy Schultz, Director, Human Resources
Denis Canavan, Director, Land Use and Growth Management
George Erichsen, Director, Dept. of Public Works and
Transportation
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 1:49 p.m. – 3:45 p.m.

Action Taken: The Commissioners discussed personnel matters.

Kate Mauck transcribed the remaining meeting minutes:

RECONVENING OF OPEN SESSION

The Board of County Commissioners reconvened Open Session at 3:52 p.m.

Commissioner Jarboe moved, seconded by Commissioner Dement, for staff to proceed on Personnel matters as discussed during Executive Session. Motion carried.

ADJOURNMENT

The meeting adjourned at 3:53 p.m.

Minutes Approved by the
Board of County Commissioners on _____

Kate Mauck, Senior Administrative Coordinator
to the Board of County Commissioners